

## **CAMP OPPORTUNITY TRANSPORTATION POLICY**

### **I. GENERAL QUALIFICATIONS FOR DRIVERS**

Any driver who transports children for Camp Opportunity, Inc. (“Camp Opportunity”) must be approved by the Camp Opportunity Transportation Director. To qualify as a driver, at minimum, an individual must:

- Be at least eighteen (18) years of age;
- Have a valid drivers license that authorizes the driver to operate the vehicle driven;
- Have evidence of a safe driving record (no moving violations) for at least the prior two (2) years; and
- Have no felony convictions, no convictions of crimes of violence, and no criminal record of crimes involving children.

### **II. NO EMPLOYMENT RELATIONSHIP**

An individual who applies and is approved to provide transportation for Camp Opportunity is not an employee of Camp Opportunity. Providing transportation for campers or other individuals associated with Camp Opportunity is a volunteer activity and does not create an employment relationship with Camp Opportunity.

Camp Opportunity shall not be obligated to pay drivers or other approved adults for use of vehicles, gasoline, mileage, vehicle maintenance, tolls, supplies, or any other expense that may arise.

Drivers are authorized only to provide transportation as assigned by Camp Opportunity staff. Drivers further understand that their approval to provide transportation for Camp Opportunity may be revoked at any time, with or without cause, upon notification by the Transportation Director.

### **III. VEHICLES**

Any driver who provides transportation for Camp Opportunity is required to abide by the following:

- Maintain his/her vehicle in good working order by obtaining regular and recommended maintenance on the vehicle, including, but not limited to, oil changes, tire pressure, and other routine maintenance;
- Maintain the vehicle’s registration in good standing with the appropriate state regulatory body;
- Maintain proper safety restraints, including seat belts and air bags;
- Maintain cleanliness; and
- Vehicles shall not contain any weapons, alcohol, and/or drugs.

By providing transportation, the driver agrees to allow inspection of his/her vehicle to ensure compliance with this Transportation Policy.

#### **IV. LIABILITY AND WAIVER**

The driver expressly states and warrants that any vehicle he/she uses in transportation for Camp Opportunity is either owned by the driver, or that the driver has the authority to utilize the vehicle for such purpose. If the vehicle is not owned by the driver, the driver warrants that he/she has obtained the express permission of the vehicle's owner to provide transportation for Camp Opportunity. Additionally, if the vehicle is not owned by the driver, the driver expressly states that he/she has apprised the owner of this Transportation Policy, including this Liability and Waiver section, and that the driver and owner have read, reviewed, and expressly agreed to the terms herein.

The driver and owner expressly agree and warrant that he/she/they have obtained and will maintain insurance coverage for the vehicle, which covers him/her/themselves and any passengers for Camp Opportunity. The driver understands and acknowledges that Camp Opportunity does not provide any insurance coverage for the driver and/or passengers, and that such insurance, meeting at least the minimum Maryland requirements, is the obligation of the driver and/or vehicle owner.

The driver and owner expressly agree that Camp Opportunity, including its officers, directors, employees, agents, representatives, servants, contractors, volunteers, and vendors shall be held harmless and are hereby released from any and all liability for any sickness, accident, illness, injury, and/or damage related directly or indirectly to transportation for Camp Opportunity. The driver and owner expressly waive, release, absolve, agree to hold harmless, agree to indemnify, and covenant not to sue Camp Opportunity, including its officers, directors, employees, agents, representatives, servants, contractors, volunteers, and vendors from any and all liability that may arise directly or indirectly from transportation for Camp Opportunity.

The driver and owner understand and acknowledge that agreement to Camp Opportunity's Transportation Policy, including, but not limited to, this Liability and Waiver section, is material to Camp Opportunity's decision to approve the driver.

#### **V. COVID PROTOCOLS**

Driver's and campers should adhere to all Federal, State and Local COVID-19 mandates in place at the time of transport. It is at the driver's discretion if he/she chooses to wear a mask and require a mask be worn by the camper during transport in the event that there is no mask mandate in place.. Camp Opportunity encourages the driver to ensure the safety of the camper with proper ventilation of the vehicle and requesting the campers ride in the backseat of the vehicle.

## **VI. RULES OF THE ROAD**

At all times, drivers shall:

- Obey all state and local traffic laws and regulations;
- Obey all posted speed limits and traffic signals;
- Wear his/her seatbelt and require seatbelts of all passengers and campers; and
- Drive with extreme care and caution.

Camp Opportunity shall have, and communicate with staff and parents, a plan for safe, supervised drop-off and pick-up points for campers. The plan shall require drop-off and pick-up only at the curb or at an off-street location protected from traffic. If the driver has any concerns regarding a camper's designated drop-off and/or pick-up location, that concern should be relayed to the Transportation Director and/or Camp Director.

## **VII. PASSENGERS**

Camp Opportunity strongly encourages all drivers to have an additional Camp Opportunity approved adult (18 and over) as a chaperone in the vehicle at all times when transporting campers. Under no circumstances shall the driver allow an unapproved adult in the vehicle with campers at any time.

## **VIII. DISTRACTED DRIVING**

### Cell Phones

At all times, the driver shall have a working cell phone to use in case of emergency. The driver shall have at least two Camp Opportunity contact numbers, including the Transportation Director and Camp Director.

The driver is not permitted to utilize his/her cell phone while transporting campers and operating the vehicle. In the event that an emergency call must be made, the driver must pull over to a safe area before making an emergency call.

### Disruptions

In the event of a disruption, if the driver is the only adult in the vehicle, the driver is required to pull over to a safe area in order to address the situation fully before proceeding. If another approved adult is in the vehicle, that individual should address the disruption. In no event, should the driver resume travel until the issue is resolved fully. If the issue cannot be resolved by the driver and/or additional individual, the driver must call Camp Opportunity staff to assist with the situation.

Other

The driver is strongly discouraged from playing music while transporting campers. Additionally, the driver is not permitted to eat while driving.

**IX. DRUGS, ALCOHOL, AND TOBACCO**

Neither the driver, nor any adult passenger may consume alcohol and/or drugs within twenty-four (24) hours prior to transporting campers for Camp Opportunity. Additionally, neither the driver, nor adult passenger, may engage in any of the following activities while transporting for Camp Opportunity:

- Smoking;
- Vaping;
- Chewing tobacco;
- Drinking alcohol; or
- Using illegal drugs.

If, for any reason, Camp Opportunity staff suspect that the driver or adult passenger has violated this policy, the Transportation Director and/or Camp Director will require a drug test before the individual is permitted to continue transporting for Camp Opportunity.

**X. EMERGENCY SITUATIONS**Weather

In the event of an emergency weather situation, the driver must navigate the vehicle to a safe location appropriate to the circumstance and wait until the emergency situation has passed before resuming transportation.

Vehicle Malfunction or Accident

In the event of a vehicle malfunction and/or accident, the driver must navigate the vehicle to a safe location on the side of the road or in a visible area. Unless the vehicle is showing signs of danger, such as fire, smoke, or any other dangerous situation, the driver and passengers shall remain seated in the vehicle while an emergency call is placed. If the vehicle itself is unsafe, the driver must assist the camper(s) in quickly and safely exiting the vehicle and taking cover in a safe location while an emergency call is placed.

Medical Emergency

In the event of a medical emergency, the driver must immediately pull the vehicle to the side of the road to a safe location and make an emergency 911 call. After securing emergency medical treatment for the injured and/or sick individual, the driver must contact Camp Opportunity to alert its staff of the issue. Camp Opportunity staff will then contact the individual's emergency contact.